

**JACKSON COUNTY WATER
AND SEWERAGE AUTHORITY**

WORK SESSION

August 4, 2011

Chairman Pugh called the meeting to order at 5:34 p.m. Members present included Chairman Randall Pugh, Board Member Shade Storey, and Board Member Dean Stringer. Also present: Manager Eric Klerk, Attorney Paul Smart, Chief Engineer Fred Alke, CIO/GIS Analyst Mike Johnson, Wastewater Manager Mark Dudziak, Finance Director Judy Davis, and Board Secretary Karen Johnson. Visitors included Trent Lard with Sweitzer Engineering and Mark Beardsley with The Main Street News.

Agenda Items Discussed

MOWWTP: B2 Plant Upgrades Contractor Award Recommendation

Manager Klerk said we had five bidders at the public bid opening. The lowest bidder was Southern Champion Construction. He reminded the board that this is for upgrade work requested by the EPD including installing a sludge holding tank, cascading aeration, some instrumentation and pumps. Manager Klerk stated that our consulting engineer, Trent Lard's official recommendation is Southern Champion. He said Southern Champion has been in business a long time and has a tremendous track record of successes that are right in line with the work we are doing. Manager Klerk stated he and Wastewater Manager Dudziak are comfortable with Southern Champion and see no reason to not award the contract to them. He said what he would be looking for next week would be for the board to let him go ahead and execute the notice of award. If Southern Champion's Surety Bond is in order he would like to execute the Contract Agreement and Notice to Proceed after review by our attorney and Sweitzer Engineering.

Chairman Pugh asked if we had a preliminary budget estimate. Mr. Lard said his estimate was \$400,000 and Finance Director Davis said we increased that to \$420,000.

Member Storey asked if we were doing this because we are required to. Manager Klerk said we are required if we want additional reserve capacity (this would be good for future development in Jackson County) and now is a good time to bid construction work.

This matter will be put on the agenda for next week's board meeting.

No action was taken.

Appalachian Regional Commission (ARC) Pre-Application for Grant Money

Chairman Pugh said there is a grant available through the Appalachian Regional Commission that would allow us to offset some of the costs of upgrading the treatment plant including the additional clarifier. He said the funds would be matching funds.

Manager Klerk said the agreement with EPD is that, in 2011, we go ahead and do the construction that has just been bid out; that is the sludge holding tank and cascading aeration. In 2012 the JCWSA is supposed to hire an engineer to design the clarifier to reach the 500,000 gallon per day capacity. The design for the clarifier work would be put into the 2012 capital budget. As long as the design is submitted in 2012 we are fine but locked in with EPD as well. The plan was to sit on the design until the flow reaches 350,000 gallons a day. Manager Klerk said that if we go forward with this, the pre application is due by Monday, August 15th. Chairman Pugh said the next step would be for the board to approve the resolution which would authorize Manager Klerk to move forward with the application.

This matter will be put on the agenda for next week's board meeting.

No action was taken.

Chairman Pugh asked the board to review the billing dispute that will be on the agenda for the meeting next week.

Executive Session

Chairman Pugh said there was a need for an Executive Session regarding ongoing litigation.

Member Stringer made a motion to go into executive session at 6:04pm.

Member Storey seconded the motion. The motion carried with no objection with all board members present voting.

Member Storey made a motion to come out of executive session at 6:36 pm.

Member Stringer seconded the motion. The motion carried with no objection with all board members present voting.

No action was taken.

Chairman Pugh adjourned the meeting at 7:03 pm.

Karen Johnson,
Board Secretary