

**JACKSON COUNTY WATER
AND SEWERAGE AUTHORITY**

WORK SESSION

March 1, 2012

Chairman Pugh called the meeting to order at 5:31 p.m. Members present included Chairman Randall Pugh, Vice Chairman Dave Ehrhardt, Board Member Shade Storey, Board Member Narasimhulu Neelagaru, M.D. and Board Member Dean Stringer. Also present: Manager Eric Klerk, Attorney Paul Smart, Finance Director Judy Davis, Authority Engineer Joe Leslie, CIO/GIS Analyst Mike Johnson, Wastewater Manager Mark Dudziak, Water Manager Stacy Jenkins and Board Secretary Karen Johnson. Visitors included Mark Beardsley with The Main Street News and Chip McGaughey with EMI.

Chairman Pugh added one agenda item; Waterline to the Equestrian Center near Hurricane Shoals.

Agenda Items Discussed

Harris Lord Cemetery Road Bid Advertisement

Manager Klerk stated all the drawings, plans and specifications have been completed. He said they have been reviewed by Authority Engineer Leslie and the engineer and probable costs are included in the meeting packet. Manager Klerk said the cost estimate does not include the inter-connection with the City of Commerce. He said there has been no communication from them. Manager Klerk said he did hear from Huber and they appear willing to supply the piece of ground we need for the actual station and associated easements. He said they have asked us to make a description and offer for them to review. Manager Klerk said regardless of Commerce's position, we should go forward and secure the ground and easements.

Member Neelagaru asked if we felt Commerce just wasn't interested. Manager Klerk said it sounds like they are not interested now. He said he has no idea if the city council has addressed the draft intergovernmental agreement we sent them.

Engineer Leslie said we would advertise the line work in the paper on March 14th and March 28th. He stated there is a mandatory pre bid meeting scheduled for April 2nd and the bid opening is scheduled for April 12th. Chip McGaughey said it would take a couple of weeks to evaluate the bids and award the contract. After that it would take several more weeks for the bonds to be completed so we could expect breaking ground 45 to 60 days after the bid opening. Chairman Pugh asked how long it would take to complete the project. Engineer Leslie said there are 120 days in the contract.

Chairman Pugh asked how many have signed up and paid tap fees. Manager Klerk said thirteen with a potential for more.

No action was taken.

This matter will be put on the agenda for the March 8th board meeting.

Mark Crisp, Global Energy Agreement Execution

Chairman Pugh gave a brief history on the Authority's reason for obtaining C.H. Guernsey as a consultant. He stated Mark Crisp, our contact in the Atlanta office, has started his own company, Global Energy. This is due to C.H. Guernsey closing its Atlanta office.

Manager Klerk stated that our contract has been terminated amicably with C.H. Guernsey and he would like to transfer an identical but new agreement to Global Energy. He said Attorney Smart has reviewed the new agreement. Manager Klerk said the agreement is the same as the one with C.H. Guernsey with an addition of a section on conflict resolution, ownership rights of documents and compliance issues required by the government.

No action was taken.

This matter will be put on the agenda for the March 8th board meeting.

Hydrant Meter Fee Schedule

Chairman Pugh stated there are some possible changes to the fire hydrant meter fee schedule. He explained the customer pays a deposit, a monthly rental fee and a water usage fee. Chairman Pugh said it has been brought to our attention by a customer that our monthly rental fee is exorbitant.

Manager Klerk said he would like to propose reducing the fee for the large meter from \$144 a month to \$50 a month and the small meter from \$58.00 a month to \$19.00 a month. Chairman Pugh asked if we knew what the surrounding areas were charging for these fees. Manager Klerk stated our deposits are right in line with surrounding areas but our monthly fee is much higher than the City of Gainesville. Chairman Pugh questioned if \$50.00 was still too high and asked if we could get away with \$25.00. Member Storey asked if these meters wear out. Manager Klerk said yes they do. Water Manager Jenkins said they can be rebuilt for \$300 to \$400. Member Storey suggested \$35.00 for the large meter.

No action was taken.

This matter will be put on the agenda for the March 8th board meeting.

Results of State Required Water Audit

Manager Klerk stated Engineer Leslie completed and submitted our first water audit. He said this audit is new and is required by SB370 and is based on AWWA software. Manager Klerk stated the Authority scored an 81. He gave some background information on the audit and explained how and what was scored. He said the average score, based on AWWA information submitted voluntarily nationwide, was 75. Manager Klerk said our score suffered because we do not have their exact definition of a meter testing program. He said we have the office capability to implement a meter testing program now we just don't have the field manpower. Manager Klerk said a meter testing program is very labor intensive.

He said ultimately EPD wants a program in place and permitting may be tied to compliance. Chairman Pugh asked if the water audit interfaces with EPD and if they require it. Manager Klerk said yes to both.

No action was taken.

Waterline for Equestrian Center

Manager Klerk said he had a request from Jackson County to install a waterline at the Equestrian Center neat Hurricane Shoals. Water Manager Jenkins said this is an existing facility and they have a 2" line now. He said the 2" line does not have adequate pressure to service the sprinklers they want to install to water their arena. Manager Klerk said we would run a 4" line 2268' then a 3" line 736'. He said the county will purchase the meter tap and all materials. Manager Klerk said he would like to have an inter-governmental agreement for this project and have it ready for the Board's consideration at the next meeting.

Chairman Pugh asked if we have calculated the costs. Water Manager Jenkins said the total cost for the project would be \$13,816 plus straw and seed. He said we would not be responsible for running the service line. Water Manager Jenkins said he would have a formal estimate for the meeting next week.

No action was taken.

This matter will be put on the agenda for the March 8th board meeting.

Manager Klerk reported we have four paid connections for the Old Savage Road waterline. He said he has been in touch with the Upper Oconee Water Basin and the EPD and said they would not have a problem with the project. He is still waiting on an opinion from the Army Corp of Engineers.

Chairman Pugh adjourned the meeting at 6:45 pm.

Karen Johnson,
Board Secretary