

Jackson County Water and Sewerage Authority
Meeting Minutes
March 10, 2016

Chairman Ehrhardt called the March 10, 2016 Jackson County Water and Sewerage Authority Board Meeting to order at 6:17 p.m.

Members present included Chairman Dave Ehrhardt, Vice Chairman Shade Storey, Board Member Pat Bell, Board Member Dylan Wilbanks and Board Member Ronnie Norris.

Also present: Attorney Paul Smart, Manager Eric Klerk, Authority Engineer Joey Leslie, Finance Director Judy Smith, CIO/GIS Analyst Mike Johnson, Water/Wastewater Manager Mark Dudziak and Board Secretary Karen Johnson. Visitors included Kenneth Bridges and Main Street Newspapers.

Approval of Minutes

Member Bell made a motion to approve the February 11, 2016 board meeting minutes.

Vice Chairman Storey seconded the motion. The motion carried with no objection and all board members present voting.

Finance Director Smith reviewed the financials. She noted January unaccounted water was 5.8%. She also stated we had a net gain of 31 water and 21 sewer customers.

Visitors

Mr. Kenneth Bridges approached the Board to request the Authority to run a water line down his road – Richard Bridges Road. He stated he would not be hooking up to our water but wanted the water line for fire protection and mentioned the SPLOST money.

Chairman Ehrhardt clarified that Mr. Bridges is asking for a water line to run one and two-tenths mile down his road. He asked if the other properties on that road were interested in tying on to our system. Mr. Bridges did not know.

Vice Chairman Storey confirmed Mr. Bridges wanted the line only for fire protection.

Old Business

Cost Methodology for Parks Creek Reservoir

Manager Klerk addressed Chairman Ehrhardt's question from the prior meeting, about use of reservoir storage. He said it's based on what they have permitted now as indicated in the IGA, which is the water withdrawal permit. He said the withdrawal permit is already done by the state. Manager Klerk said that withdrawal amount benefits both parties.

Manager Klerk said Jefferson will want us to start paying them, and we will be able to as soon as the IGA is executed by the BOC at their next board meeting and the City of Jefferson at their next council meeting.

This item has been tabled.

New Business

Proposed JCWSA Safety Program/Policy

Manager Klerk explained during our general liability insurance audit, it was noted the Authority did not have a written safety policy. Manager Klerk stated that staff and legal counsel have created a proposed safety policy. He explained the policy would dovetail with the existing Authority personnel manual.

Manager Klerk stated we do have a safety coordinator that holds regular safety meetings. He stated the proposed policy does follow OSHA guidelines for the type of work we do.

Member Wilbanks said he is comfortable with the policy.

Member Wilbanks made a motion to adopt the resolution for the JCWSA Health and Safety Policy modifying the existing JCWSA Personnel Policy.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Executive Session

Member Wilbanks made a motion to go into Executive Session at 7:02 p.m.

Vice Chairman Storey seconded the motion. The motion carried with no objection and all board members present voting.

Member Wilbanks made a motion to come out of Executive Session at 7:20 p.m.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Vice Chairman Storey made a motion for the Authority to contribute \$2,000 to Manager Klerk's 401 SM plan.

Member Wilbanks seconded the motion. The motion carried with no objection and all board members present voting.

Manager's Report

- SPLOST 6 has passed and the Authority is prepared to hit the ground running. Meeting with the bonding company. Looking to bond six of the nine million dollars we are getting. Revenue bond backed by Jackson County will give us a better interest rate. Surveying work for the first two projects, Swann Road and 334 South, has been started. The surveying and engineering work will be done in-house.
- New engineer starting in about two months.
- Sludge press completed and operating.
- Open house May 5th.

With there being no further business to discuss, the meeting was adjourned at 7:33 p.m.

Karen Johnson,
Board Secretary