

Jackson County Water and Sewerage Authority

Meeting Minutes

September 14, 2017

Chairman Wilbanks called the September 14, 2017 Jackson County Water and Sewerage Authority Board Meeting to order at 6:00 p.m.

Members present included Chairman Dylan Wilbanks, Board Member Christopher Nichols and Board Member Don Clerici.

Also present: Attorney Paul Smart, Manager Eric Klerk, Authority Engineer Joey Leslie, Finance Director Judy Smith, CIO/GIS Analyst Mike Johnson, Wastewater Manager Mark Dudziak, Water Manager Harold Garrison, Senior Accountant Hope Weeks, AP Clark Amanda Cash and Board Secretary Karen Johnson. Visitors Cindy Edge, Mainstreet Newspapers.

Approval of Minutes

Member Nichols made a motion to approve the August 10, 2017 Board Meeting minutes with the correction to the SCADA motion.

Member Clerici seconded the motion. The motion carried with no objection and all board members present voting.

Finance Director Smith presented the financials. She said our growth this year for water is 6% and almost 11 ½% for sewer.

New Business

Ratification of On-Demand Engineering Agreement with Turnipseed Engineering

Manager Klerk stated the properties on the map all had pre-purchased taps from years ago. He stated when the economy “went south” there was no more activity and the property flipped (changed owners).

He said there is a lift station just completed in Morris Creek that will accept sewerage from the tracts in question; this is in line with what the original Authority Board-approved Concept Plan for this area of Wehunt.

Manager Klerk stated the old wastewater agreement obligated the Authority to making sure there is service available at the tract’s boundary. He said we are contractually bound to have the sewer ready for their use. The developer is responsible for everything inside the tract.

Manager Klerk said the original sewer easement shown on the drawing was not in our name and never deeded over to us so we went and purchased that easement.

Manager Klerk said the way our On-Demand Policy reads, he can hire an engineer from the approved On-Demand list, then notify the board about the selection and the associated project.

Member Nichols made a motion to ratify the On-Demand Engineering Agreement with Turnipseed Engineering.

Member Clerici seconded the motion. The motion carried with no objection and all board members present voting.

Approval of GEMA Generator Bid

Manager Klerk stated three companies bid on this project. Dwight Oliver Electric was the low bid at \$72,500. He stated we are looking for permission to continue forward with the GEMA Grant process and the overall project.

Manager Klerk stated this company has done a lot of work for us in the past and they are an outstanding company.

Member Nichols made a motion to approve the GEMA Generator bid with Dwight Oliver Electric.

Member Clerici seconded the motion. The motion carried with no objection and all board members present voting.

Baghban Senior Living Preliminary Application

Manager Klerk said a developer submitted a preliminary water and sewer application for Baghban Senior Living. He said this is an (80) unit development therefore it does not require being done in phases over several years.

Engineer Leslie said this development is located off of Highway 124 West near Gum Springs Church Road.

Manager Klerk recommends acceptance of the application contingent upon the Terms of Approval and Conditions set before the Board.

Engineer Leslie went over various items on the application.

Member Nichols made a motion to approve the preliminary water and sewer application for Baghban Senior Living contingent upon the Terms of Approval and Conditions.

Member Clerici seconded the motion. The motion carried with no objection and all board members present voting.

Managers Report

Finance: The 2018 Budget will be presented to the Board next month.

We have received our first SPLOST reimbursement from July proceeds in the amount of \$155,000.

On the next billing our customers will see a new billing format that is friendlier and easier to read with charges better broken out; it will contain a “news” section as well.

Wastewater: The Design Development Report (DDR) for the upcoming wastewater plant upgrade to 1.25 MGD will be ready to be submitted to the EPD next week. Joey, Mark and I have it for review. The engineer’s estimate for the cost of the upgrade is 7.2 million dollars.

Water: We’ve had the pre-construction meeting with Caldwell Electrical Contractors for the installation of the standby generator for the Galilee Pump Station; all the submittals are good. The completion of this project is slated for the end of November. During this storm event we’ve relied on the large diesel fire pump installed about 8 years ago. Flows have been down somewhat with all the rain, so its output has been adequate. As of now the power is still out at this location.

With there being no further business to discuss, the meeting was adjourned at 6:46 p.m.

Karen Johnson,
Board Secretary