

JACKSON COUNTY WATER AND SEWERAGE AUTHORITY

WORK SESSION

November 4, 2010

Chairman Pugh called the meeting to order at 5:35 p.m. Members present included Chairman Randall Pugh, Vice Chairman Dave Ehrhardt, Board Member Shade Storey, Board Member Narasimhulu Neelagaru and Board Member Dean Stringer. Also present: Manager Eric Klerk, Attorney Paul Smart, CIO/GIS Analyst Mike Johnson, Chief Engineer Fred Alke, Wastewater Manager Mark Dudziak, Finance Director Judy Davis, Water Manager Stacy Jenkins and Board Secretary Karen Johnson. Visitors included Sweitzer Engineer Trent Lard and Prime Engineer Rob McPherson.

AGENDA ITEMS DISCUSSED

Request by Steve Nichols, Jackson County Emergency Management

Manager Klerk introduced Steve Nichols, Director of Jackson County Emergency Services and briefly explained Mr. Nichols request to the board. Mr. Nichols spoke about the current Emergency Management System in Jackson County. He stated his reason to appear before the board is to ask permission to use our Highway 124 water tower as an antenna site, potentially saving the county the costs of acquiring a site and erecting an antenna tower at a cost of at least \$70,000.00. He also explained the need to construct a 10 x 14 building to be placed in the vicinity of the tower base within the existing fence line to house their equipment. Mr. Nichols detailed how this work would be accomplished. He stated that Jackson County EMS would pay all costs associated with the project. Chairman Pugh asked about the liability to the Authority. Attorney Smart stated we should draw up an Intergovernmental Agreement between both parties. Member Neelagaru asked about safety to a person that has a pacemaker. Mr. Nichols said that would not be a problem. Chairman Pugh requested Attorney Smart contact Jackson County's attorney to draft an Intergovernmental Agreement.

This matter will be put on the agenda for next week's board meeting.

No action was taken.

Proposed Update of Drought Contingency Plan

Chairman Pugh stated there was a new state law passed this year regarding drought contingency plans for water systems. Manager Klerk said by January 1, 2011 all counties will have to adopt the new revisions from SB 370 into their drought management plan. He said our current plan mirrors the Upper Oconee Basin's plan. Manager Klerk said the revisions permanently place limitations on outdoor watering. Outdoor watering between 10:00 am and 4:00pm is to be permanently banned. He stated there are specific exceptions to those revisions and both need to be incorporated into our existing plan. Manager Klerk said the revisions will need board approval in order to officially incorporate them into our existing plan.

This matter will be put on the agenda for next week's board meeting.

No action was taken.

Proposed Changes to Construction Standards and Specifications

Chairman Pugh said there are proposed changes to our current construction standards and specifications. He stated these proposed changes are to get us in line with the state mandates on submetering and to align our standards and specifications with Jackson County's. Manager Klerk explained the content of the draft for the new submetering requirements. He stated it will be mandatory to have an individual meter connection in new construction where there will be multiple tenants or units, that is; each entity having its own meter owned and maintained by the Authority. The intent is to make each individual unit responsible for their water use and associated cost, creating more incentive for the occupant(s) to conserve water. Engineer Alke said our proposed policy would not be retroactive. These projects going forward will require careful oversight during the planning approval stage to insure proper easements are in place and responsibilities of the parties for maintenance and repair are clear.

Manager Klerk explained the process for a developer to get approval from the Authority on a project, post a maintenance bond, and go to the county to get a final plat. He then explained, by comparison, what the UDC requirements are for subdivisions. Manager Klerk discussed the proposed changes to our standards and specifications that would put us more in line with the UDC. He requested permission to move ahead and work on revising the Authority's Construction Specifications and Standards to move us in that direction.

This matter will be put on the agenda for next week's board meeting.

No action was taken.

Report on the On-Demand Engineering Services Contract – MOWWTP

Manager Klerk stated board policy requires the recently executed On-Demand Engineering Proposal for moving forward at the MOWWTP be presented to the board at the next Work Session, which was this session. He explained the content of the contract regarding efforts required to reach the 500,000 gallon a day capacity. Manager Klerk stated we are very close to achieving this but EPD has wavered somewhat over the last 5 to 6 years. They have said we need to address the sludge disposal. Manager Klerk stated Sweitzer Engineering has been contracted to come up with a plan, working with the Authority and in the most economically feasible way, to report to us of what we need to do in order to get to the 500,000 gallons. Manager Klerk said he would like to work directly with the Wastewater Improvement Committee going forward.

No action was taken.

Customer Complaints

Manager Klerk referred to the billing dispute in the board packets. He explained the content of the billing dispute. Manager Klerk stated the meter had been tested and came back 99.9%

accurate. He pointed out the billing history has gone back to normal. Finance Director Davis said the customer's most recent consumption was the \$18.00 minimum. Manager Klerk stated the water did go through the meter. Engineer Alke gave several scenarios of how the water might have gone through the meter.

This matter will be put on the agenda for next week's board meeting.

No action was taken.

Chairman Pugh adjourned the meeting at 7:20 pm.

Karen Johnson,
Board Secretary