

Jackson County Water and Sewerage Authority
Meeting Minutes
December 15, 2020

Chairman Wilbanks called the December 15, 2020 Jackson County Water and Sewerage Authority Board Meeting to order at 6:00 p.m.

Members present include: Chairman Dylan Wilbanks, Vice Chairman Chris Nichols, Board and Board Member Wade Johnson.

Also present: Attorney Paul Smart and Authority Staff: Eric Klerk, Joey Leslie, Mark Dudziak, Harold Garrison, Ronna Berrong, Hope Weeks, Miles Glenn.

Visitors: Chris Worley, Tim Hill, Gabriel Cunningham, BM&K.

Approval of Minutes

Vice Chairman Nichols made a motion to approve the November 12, 2020 Board Meeting Minutes.

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Old Business

Madison County Agreement

Manager Klerk stated after discussion with the Upper Oconee Basin, some language in the agreement needed revising. AM/Engineer Leslie said he attended the Upper Oconee board meeting and asked their attorney for feedback. He said a sentence was added to Paragraph 2.1 of the Agreement. Chairman Wilbanks confirmed it was done to clean up language that clarifies the Water Authority's rights to wholesale water. AM/Engineer Leslie said that it clearly defines the Water Authority as the exclusive agent to sell water for Jackson County.

AM/Engineer Leslie said Madison County is waiting for the revisions before executing the agreement.

Attorney Smart outlined the two motions.

Vice Chairman Nichols made a motion to rescind the existing Madison County Wholesale Water Agreement that was approved at the previous board meeting.

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Vice Chairman Nichols made a motion to approve the revised Madison County Wholesale Water Agreement and authorized execution of the document.

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Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Water Tower Lease Agreement

Manager Klerk said the lease agreement is complete and the Traditions folks were invited to the meeting. He said he sent them a draft but has not heard anything.

Chairman Wilbanks asked that it not be addressed further until contacted by Traditions.

No action taken.

New Business

Gum Springs 130 Water/Wastewater Preliminary Application

Manager Klerk said nothing has changed from last month's application. He said the project has the standard conditions of terms and approval. Manager Klerk said Phase II includes prepayment of 123 wastewater taps when Phase I reaches 75% occupancy.

AM/Engineer Leslie said Phase I is 120 lots and no prepaid wastewater tap agreement. He said Phase I should be complete in three to five years.

Vice Chairman Nichols made a motion to approve the Gum Springs 130 Water/Wastewater Preliminary Application subject to the Terms and Conditions of Approval.

Member Johnson seconded the motion. The motion carried with no objection.

Proposed Replacement of Work Order Systems

Manager Klerk gave the Board history on our current work order system, "Elements". He explained the ongoing problems we have had over the past twelve years with this product and the company's lack of support to help fix the problems. They have left us with a broken system.

Manager Klerk said Wastewater Manager Dudziak took the lead searching for the alternative that would meet our specific needs. After several meetings and negotiations, we have selected Cartegraph. Manager Klerk outlined the benefits of this product and explained the implementation would be in two parts.

IT Administrator Glenn said from an IT standpoint, this product will work well for us.

Vice Chairman Nichols made a motion to authorize the Authority Manager to execute the Work Order System Software Agreement with Cartegraph

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Executive Session

Vice Chairman Nichols made a motion to go into Executive Session at 6:32 pm.

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Vice Chairman Nichols made a motion to come out of Executive Session at 6:51 pm.

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Managers' Report

Wastewater:

- Plant is complete. Flows averaging 600,00 gallons a day.
- Next big expenditure is collection system lift stations. The eventual goal is to eliminate several major pump stations and go to gravity.
- EMI submitted engineering of the Doster Creek Lift Station to NRCS for their blessing of that project.
- Capacity of the Traditions Lift Station will need to be addressed in the future. Doster Creek is the big lift station project currently being engineered for gravity conversion.

Water:

- Traditions second 0.5 MG tank is complete.
- In the future, upgrades to the Talmo water pressure zone need to be addressed.

With there being no further business to discuss, the meeting was adjourned at 7:02 pm.

Karen Johnson,
Board Secretary