

**Jackson County Water and Sewerage Authority**  
**Meeting Minutes**  
**January 14, 2021**

Scan Date: 2-18-2021  
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Chairman Wilbanks called the January 14, 2021 Jackson County Water and Sewerage Authority Board Meeting to order at 6:00 p.m.

Members present include: Chairman Dylan Wilbanks, Vice Chairman Chris Nichols, Board Member Pat Bell, Board Member Don Clerici and Board Member Wade Johnson.

Also present: Attorney Paul Smart and Authority Staff: Eric Klerk, Judy Smith, Joey Leslie, Mark Dudziak, Karen Johnson, Ronna Berrong, Hope Weeks, Miles Glenn and Wesley Colley.

### **Approval of Minutes**

Vice Chairman Nichols made a motion to approve the December 15, 2020 Board Meeting Minutes. (with the correction of the spelling of his last name).

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Manager Klerk introduced new employees, Wesley Colley, Josh Wells and John Evans.

### **Financials**

Finance Director Smith presented the operating reports.

### **New Business**

#### *Election of Officers*

Attorney Smart opened the floor for the 2021 slate of officers, Chairman, Vice Chairman, Secretary and Treasurer.

Nominations and motion are as follows:

- Chairman: Vice Chairman Nichols nominated Dylan Wilbanks. Member Clerici seconded the nomination.
- Vice Chairman: Chairman Wilbanks nominated Chris Nichols. Member Clerici seconded the nomination.
- Secretary: Chairman Wilbanks nominated Karen Johnson. Member Bell seconded nomination.
- Treasurer: Vice Chairman Nichols nominated Judy Smith. Member Bell seconded the nomination.

The motion carried with no objection and all board members present voting.

### *Proposed Financials Policies*

Manager Klerk said staff is proposing the following three policies: Debt Coverage Policy, Purchasing Policy and Rate Policy. He said these are straightforward and are good financial management.

Finance Director Smith said most of these policies are already in practice with our Financial Procedures Manual.

Chairman Wilbanks asked if having these policies this would improve our credit standing. Finance Director Smith said, “yes”.

Vice Chairman Nichols said this helps with transparency.

Member Bell made a motion to adopt the three policies as presented.

Vice Chairman Nichols seconded the motion. The motion carried with no objection and all board members present voting.

### *Ratification of Expenses for Emergency Repairs of Traditions 1 Pump Station*

Manager Klerk said the main pump station in Traditions is a large pump station. He said we were down to one pump and needed to send the other pump out for repair. Manager Klerk said he authorized the repairs on the pump and is asking the Board to ratify the expense of \$24,880.

Manager Klerk explained the repair was considerably less expensive than purchasing a new pump at a quoted price of \$86,424. He said this model is not made any more and there is customization that has to be done when the pump goes back to the factory for repair. He said this pump station will need to be upgraded in the future.

Wastewater Operations Manager Dudziak said we got about seventeen years out of this pump and it just wore out.

Vice Chairman Nichols made a motion to ratify the expense of \$24,880.00 for the repair of the Traditions 1 pump.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

### *Unity Church Road Water Line Extension*

Manager Klerk said Engineering received a request from a property owner for water service. He said this property is located just over the county line on Unity Church Road in Hall County. Manager Klerk said she has four lots and the City of Gainesville is not interested in servicing those properties.

Manager Klerk said we already have an eight-inch line on that road and Hall County has given us permission to extend the line into Hall County to service this property. He said the line would be almost 700 feet long. Manager Klerk said this would give us a presence in Hall County.

Manager Klerk said an alternative would be to put a two-inch line to serve the four lots. He said the property owner would pay four connection fees.

A discussion ensued regarding the immediate and future benefits to the Water Authority.

Engineer Leslie said typically we only allow a line to cross one lot, but this property owner approached us about this a year and a half ago too. This was before we established that policy.

Engineer Leslie said the approximate cost would be about \$26,000 for a two-inch line and would meet our Neighborhood Water Line Policy. He then presented the Engineer's Opinion of Probable Costs for extending the eight-inch line in the amount of \$63,669.10.

Member Clerici made a motion to approve extending the eight-inch line on Unity Church Road as presented for \$63,669.10.

Member Johnson seconded the motion. Chairman Wilbanks voted yes, Vice Chairman Nichols and Board Member Bell voted no. The motion carried.

### **Executive Session**

Vice Chairman Nichols made a motion to go into Executive Session at 6:50 pm.

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Member Bell made a motion to come out of Executive Session at 7:50 pm.

Vice Chairman Nichols seconded the motion. The motion carried with no objection and all board members present voting.

### **Managers' Report**

SPLOST Projects:

\*Pleasant Acres - 76% of pipeline is installed.

\*West Jackson projects - Close to going out for bids. Bid opening the first of March.

Wastewater Plant is complete and doing well.

Working with EMI on Doster Creek line to eliminate that pump station.

With there being no further business to discuss, the meeting was adjourned at 7:55 pm.

Karen Johnson,  
Board Secretary