

Jackson County Water and Sewerage Authority
Board Meeting Minutes
June 10, 2021

Chairman Wilbanks called the June 10, 2021 Jackson County Water and Sewerage Authority Board Meeting to order at 6:00 p.m.

Members present include: Chairman Dylan Wilbanks, Vice Chairman Chris Nichols, Board Member Pat Bell and Board Member Wade Johnson

Also present: Attorney Paul Smart and Authority Staff: Eric Klerk, Judy Smith, Mark Dudziak, Harold Garrison, Karen Johnson, Nathan Hester, Ronna Berrong, Miles Glenn, Austin Marable, Ben Massey and Wesley Colley

Visitors: Amanda Wilkerson and Kristen Morris, Bates Carter, Evelyn Illescas, customer and BM&K Construction Engineering

Approval of Minutes

Vice Chairman Nichols made a motion to approve the May 13, 2021 Meeting Minutes.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Operating Reports

Finance Director Smith presented the Monthly Operating Reports.

New Business

2020 JCWSA Audit Presentation

Amanda Wilkson of Bates Carter presented the JCWSA 2020 Audit. She stated the audit report is an unmodified opinion which means the financial statements are presented fairly with generally accepted accounting principles. She said this is the highest opinion you can receive.

Ms. Wilkson noted the Authority received the Certificate of Achievement for Excellence in Financial Reporting in 2020. She said this is the fourteenth year in a row the Authority has received this award.

Ms. Wilkson pointed out that salaries and benefits make up 32% of the operating budget which is lower than most governments. She also stated the average number of days in accounts receivable is twenty, which is a very good number.

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Traditions of Braselton Subdivision Pod X Water and Wastewater Preliminary Engineering Application

Manager Klerk said a standard preliminary application for water and wastewater was submitted. He stated the wastewater connection fees have been prepaid.

Manager Klerk noted there were several conditions (T-W) added to the Terms of Approval and Conditions, otherwise this is a standard application. He said staff is recommending approval.

Gabriel Cunningham, a representative for the preliminary application, said he is willing to work with the Board and agrees with the Terms of Approval and Conditions.

Vice Chairman Nichols made a motion to approve the Traditions of Braselton Subdivision Pod X Water and Wastewater Preliminary Engineering Application based on the Terms of Approval and Conditions as presented.

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Webb Estates Water Preliminary Engineering Application

Manager Klerk said a standard application for water only was submitted. He said staff is recommending approval.

Manager Klerk noted one condition (O) was added.

Vice Chairman Nichols made a motion to approve the Webb Estates Preliminary Engineering Application based on the Terms of Approval and Conditions as presented.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Intergovernmental Wholesale Water Agreement with Barrow County

Manager Klerk stated this agreement is for two years and staff recommends approval of the agreement.

Attorney Smart stated the agreement as presented is derived from previous agreements.

Manager Klerk asked Chairman Wilbanks if he would sign the agreement.

Vice Chairman Nichols made a motion to accept the IGA with Barrow County and authorize the Chairman to execute all documents.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Replacement of Firewalls/Cyber Security Upgrade

Manager Klerk said our current cyber security software, "Smoothwall", is five years old and is at the end of its service life. He said in order to renew the maintenance agreement, we have to upgrade the software. Manager Klerk said the quote to do this is \$11,518.

Vice Chairman Nichols made a motion to approve replacement of the firewalls and security upgrade in the amount not to exceed \$12,000.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting

Visitors

Evelyn Illescas:

Chairman Wilbanks stated our public comment policy discussion is limited to three minutes.

Ms. Illescas approached the Board asking for a copy of a letter she said was sent in 2018 stating she had a leak. Chairman Wilbanks replied "no". He stated that is not what these public meetings are for. He said we have a staff that can help with providing her the requested information.

Ms. Illescas continued to ask questions and ask for information. Chairman Wilbanks stated she may present to the Board, but he is not here to answer her questions and she needs to work with staff regarding her questions.

Chairman Wilbanks said this issue has been resolved and the Board will not be taking any action.

Ms. Illescas said the issue has not been resolved and she will be attending the next board meeting.

Executive Session

Vice Chairman Nichols made a motion to go into Executive Session at 6:31 pm.

Member Bell seconded the motion. The motion carried with no objection and all board members present voting.

Member Bell made a motion to come out of Executive Session at 7:00 pm.

Vice Chairman Nichols seconded the motion. The motion carried with no objection and all board members present voting.

No action was taken.

Managers' Report

- No report

With there being no further business to discuss, the meeting was adjourned at 7:05 pm.

Karen Johnson,
Board Secretary