

Jackson County Water and Sewerage Authority
Board Meeting Minutes
June 13, 2024

Chairman Dylan Wilbanks convened the Jackson County Water and Sewerage Authority Board Meeting at 6:00 p.m. on June 13, 2024.

Member Attendees: Chairman Dylan Wilbanks, Vice Chairman Chris Nichols, and Tommy Benton.

Also Present: Attorney Paul Smart; Authority Staff - Joey Leslie (remotely), Mark Dudziak, Judy Smith, Harold Garrison, Maggie Adams, Karen Long, Caleb Baughcum, Amy Bales, Lisa Grainger, Ronna Berrong and Matt Wyatt.

Approval of Previous Minutes

Member Benton made a motion to approve the minutes from the May 9, 2024 meeting.

Vice Chairman Nichols seconded the motion. The motion was carried with no objection, and all board members present voted.

Operating Reports

Director Judy Smith presented operating reports for April 2024, highlighting:

- 123.7 million gallons purchased, 93.9 million gallons sold.
- 10.5 million gallons used for flushing.
- 10.6% decrease in billed water usage, 2.4% decrease in sewer usage, compared to a year ago.
- April gain of 62 water and 39 sewer customers.
- Workorders completed - 494
- Backflow tests completed – 59
- Aging meter change out – 88
- New installations – 61

The 2023 audit is complete.

New Business

Commerce Wholesale Water Agreement

Manager Leslie said the prior water agreement expired in January. He said we have been operating under the old terms, selling to Commerce at \$3.25 per thousand. As we approach the summer high-usage season, it is crucial that we update this agreement without delay.

We have had multiple meetings, emails, and phone calls with the City of Commerce to arrive at mutually agreed terms which we believe are fair for all parties.

Manager Leslie said this new agreement is scheduled to start on July 15, 2024 upon final approval of the City of Commerce Council. He said the initial term is three years with continuation on a month-to-month basis post-term unless terminated by either party with 90 days' notice.

Manager Leslie said both parties will deliver up to 1,500,000 gallons of potable water per day as needed. He said the City of Commerce commits to purchasing a minimum of 3,000,000 gallons per month from JCWSA, subject to JCWSA's ability to deliver. Failure to purchase the minimum volume allows JCWSA to adjust the rate to \$5.00 per thousand gallons after a 10-day compliance notice.

Manager Leslie said the initial rate is \$3.25 per thousand gallons for the first 3,000,000 gallons per month and a rate of \$5.00 per thousand gallons for excess usage.

Vice Chairman Nichols made a motion to approve the Commerce Wholesale Water Agreement as presented and approve the Authority Manager to execute the document.

Member Benton seconded the motion. The motion was carried with no objection, and all board members present voted.

Department Reports

Wastewater

MOWWTP Total gallons treated: 23.93 million Monthly Average : .771mgd
Monthly Peak: .979 mgd
Sewer Connections Inspected in May: 11

Monthly Highlights:

Completed 288 work orders last month.

The collections team continues to work on our CMOM program and sewer rat inspections throughout the system. No major issues found.

The wastewater plant team has been doing summer O & M work and continues to struggle with wipes clogging pumps and screens.

Water

- 461 tasks completed
- 416 valves exercised
- Cleaned and inspected water pumping stations
- Cut and repoured around 9 valves covered by concrete
- Repaired 4 hydrants
- Replaced 1 hydrant
- Cleaned out 1 clogged tap
- Located and uncovered 2 meter boxes

- Dressed up and reseeded area where leak was at B Whitfield
- Did troubleshooting at Apple Valley for valve failure on pump
- Replaced CSM 11 on pump at Apple Valley
- Changed power supply at Jackson Trail SCADA panel
- Extended line on Tommy Barnett Rd for 360 ft with flush hydrant at the end
- Poured blocking, Flushed lines chlorinated and flushed lines again for Bacti samples
- 1029 total locates processed
- 278 water marked 153 sewer marked Currently have 22 large projects

IT

- Back up unit upgraded
- Podium connected
- Streaming software set up

Engineering

- Uptick in plan reviews and questions on random properties
- Several major projects moving forward
- Lake Preserve is beginning to start

Manager

Manager Leslie stated that Chairman Wilbanks is rolling off our board this month. He mentioned some of the accomplishments that have taken place since Chairman Wilbanks has been on the Board.

Chairman Wilbanks said he feels fortunate to have been on the board. He stated he enjoyed working with the leadership and appreciates the opportunity to serve. He said he feels it's important to make our partners aware of our operations and advocate for what we do.

Vice Chairman Nichols said each board member volunteers to be on this board and acknowledges the Chair has increased responsibilities. He said he feels the Water Authority is better off due to Chairman Wilbanks leadership.

The meeting was adjourned at 6:24 pm.

Karen Long
Board Secretary