

**JACKSON COUNTY WATER
AND SEWERAGE AUTHORITY**

WORK SESSION

April 5, 2012

Chairman Pugh called the meeting to order at 5:36 p.m. Members present included Chairman Randall Pugh, Board Member Shade Storey, Board Member Narasimhulu Neelagaru, M.D. and Board Member Dean Stringer. Also present: Manager Eric Klerk, Attorney Paul Smart, Finance Director Judy Davis, Authority Engineer Joe Leslie, CIO/GIS Analyst Mike Johnson, Wastewater Manager Mark Dudziak, Water Manager Stacy Jenkins and Board Secretary Karen Johnson. Visitors included Mark Beardsley with The Main Street News, William Holland, Jeffrey Bell and Hartwell Lancaster representing White Plains Baptist Church.

Agenda Items Discussed

White Plains Baptist Church: Proposed Rezoning and its Affect on JCWSA

Chairman Pugh said White Plains Baptist Church is proposing rezoning for the church and would like the Authority's support. Mr. Holland introduced himself and his associates. He provided handouts to the board and explained what the church is attempting to accomplish with the rezoning.

Manager Klerk stated there won't be any impact on the Authority other than a loss of revenue from future water and sewer revenues. He stated our utilities are in the right-of-way thus they are protected.

Mr. Holland said the church is requesting that the Authority not challenge the map amendment and rezoning.

Chairman Pugh stated The Authority will need to decide if they will approve the rezoning.

No action was taken.

This matter will be put on the agenda for the April 12th board meeting.

Engineering Design Agreement with EMI for Secondary Clarifier

Chairman Pugh stated we are still reviewing and discussing the agreement with EMI so this item will be deferred until next month.

No action was taken.

Capital Projects: Transfer of Unused Monies to GIS and Safety Equipment

Chairman Pugh stated we have come in under budget on a capital project, specifically the roof replacement. Manager Klerk said he is seeking an amendment to the capital budget. He would like to divert the unused monies from the roof replacement to the following projects:

IT/GIS Department - originally had \$12,000 budgeted for the Server Rack Project. The request is for an additional \$12,000 for a total of \$24,000 for that project. This would cover the Server Rack Project and two additional servers (finance server and domain controller server).

Water Department - New CIP Project for Safety Equipment, specifically Trenching/Shoring Box assemblies for working in different types of excavations. This is an OSHA requirement. The request is for a not-to-exceed dollar amount of \$8,500.00.

Engineering/Surveying - New CIP Project for the purchase of Surveying Equipment. This equipment will be necessary for the upcoming large construction projects since the Authority will be doing the project management in-house. Manager Klerk is requesting a not-to-exceed dollar amount of \$10,000.

Manager Klerk stated that will still leave \$17,500 unused from the Roof Replacement Project

No action was taken.

This matter will be put on the agenda for the April 12th board meeting.

Consideration of Time Constraint for Customer Water Connection Payments on Old Savage Road

Chairman Pugh stated as of now we have four paid water connections for this project. He said the project was approved contingent upon five paid connections. Chairman Pugh said we are still holding the money that was paid for the four connections and a decision should be made on a timeframe for refunding the money if the fifth connection fee is not paid. Member Neelagaru suggested a 90 day timeframe. Manager Klerk said he would check to see how long we have actually been holding the money.

No action was taken.

This matter will be put on the agenda for the April 12th board meeting.

Billing Dispute, 172 Brumbalow Road, Pendergrass

Finance Director Davis stated Authority customer Neville King submitted a billing dispute. Mr. King stated his February bill was “extra high”. He stated that no water is being used at this home. Mr. King has requested to address the Board at the April 12th board meeting.

No action was taken.

This matter will be put on the agenda for the April 12th board meeting.

Executive Session

Chairman Pugh said there was a need for an Executive Session.

Member Neelagaru made a motion to go into executive session at 6:20 p.m.

Member Storey seconded the motion. The motion carried with no objection with all board members present voting.

Member Neelagaru made a motion to come out of executive session at 6:45 p.m.

Member Storey seconded the motion. The motion carried with no objection with all board members present voting.

Chairman Pugh adjourned the meeting at 6:47 pm.

Karen Johnson,
Board Secretary