

**JACKSON COUNTY WATER
AND SEWERAGE AUTHORITY**

REGULAR MEETING MINUTES

APRIL 17, 2008

Vice-Chairman Randall Pugh called the meeting to order at 6:24 p.m. Board members present include: Vice-Chairman Randall Pugh, Member Alex Bryan, and Member Andy Goodman. Also present: Manager Eric Klerk, Attorney Paul Smart, CIO/GIS Analyst Mike Johnson, Chief Engineer Fred Alke, Engineer Richard Check with Prime Engineering, Chief Wastewater Operator Mark Dudziak, Finance Director Judy Davis and Board Secretary Denise Nation. Also present was Mark Beardsley with The Main Street News and Nikki Young with The Paper, Braselton.

APPROVAL OF MINUTES

Board Member Goodman made a motion to approve the Regular Monthly Meeting minutes for March 13, 2008, and the Work Session minutes for April 3, 2008.

Board Member Bryan seconded the motion.

The motion carried with no objections and all board members present voting.

NEW BUSINESS

Wholesale Water Rates

This item was tabled until next work session.

Center Water Tank

Manager Klerk stated the board needed to declare the tank as surplus property. He stated that it is no longer useful to us. It is obsolete for use in our pressure zones and it is too short to be used in any other area.

Water Service Supervisor Stacy Jenkins stated the tank was in good condition and that Madison County was interested in it.

Member Alex Bryan asked the Authority to run an ad in the local paper and on the Rural Water Web Site advertising the water tank for sale. He also stated Water Service Supervisor Stacy Jenkins may want to contact some of the authorities in our surrounding area and ask if any one might be interested in purchasing it.

Member Alex Bryan made a motion to declare the water tower in Center as surplus.

Member Andy Goodman seconded the motion.

The motion carried with no objections and with all (3) board members present voting.

On Demand Engineering Services

Manager Klerk stated the resolution gives the Authority the ability to move quickly in certain projects that need to get done in a hurry, to get in right away and get a job done. There are times when Prime Engineering is overloaded and does not have the staff available and also times when it just makes sense to use another engineering firm.

Example: John B. Brook's road, the county is going ahead and widening that road and we have a water main, a vault, and some fairly large water services on that road. The City of Jefferson also has a lot of utilities on that road that need to be moved. Their engineering firm is EMI and EMI was already going to be out there for Jefferson, so it only made sense to go ahead and let them do our surveying and our portion of the engineering also. There are other times when we get these projects that we need to move quickly on and using other engineering firms would help speed up that process.

Member Bryan made a motion to accept the resolution authorizing selection of on demand professional engineering firms for the performance of engineering task having a value of less than \$25,000 and the project being completed within one year of start.

Member Goodman seconded the motion.

The motion carried with no objections and with all (3) board members present voting.

Note: There are only three Board Members present at this meeting, so to have a majority, all three Board Members have to vote.

Oconee Water Purchase

This item was tabled indefinitely.

SPLOST Surplus \$

Manager Klerk stated there was surplus money left over in the Bonded SPLOST monies. There is approximately \$300,000 left over.

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He further stated the Authority would like to use that money for the following two projects.

Project 1 – Use for the Chlorination Stations at Apple Valley Road and Galilee Church Road pump stations. The cost for is approximately \$100,000 for both stations.

Project 2 – The emergency connection with the City of Gainesville.

Member Bryan made a motion to approve the Authority using the bonded portion of SPLOST money for paying for these two projects.

Member Goodman seconded the motion.

The motion carried with no objections and with all (3) board members present voting.

OLD BUSINESS

There was no old business to discuss.

EXECUTIVE SESSION

There was no need for an executive session.

MANAGERS REPORT

Manager Klerk stated the county is widening the intersection at Hwy. 15 and Apple Valley Road to increase the site distance for safety reasons. Our mains are on a portion of that project and we have also had some easements that are to be reimbursed back to the Authority by the Jefferson County Government. The county wants to start the project the day school lets out for the summer.

Bids have been received and the apparent low bidder at \$85,000.00 is Dale Construction.

Manager Klerk asked the Board to authorize Chairman Bicknell and Board Secretary Denise Nation to sign the contract contingent upon Prime qualifying the low bidder and contingent upon receiving a letter from Jackson County to reimburse the Authority for some of the money for our easements. This would help keep the project moving and not stall the county.

Member Bryan made a motion to allow Board Chairman Bicknell and Board Secretary Denise Nation to sign the contract contingent upon Prime qualifying the low bidder and contingent upon receiving a letter from Jackson County to reimburse the Authority for some of the money for our easements.

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Member Goodman seconded the motion.

The motion carried with no objections and with all (3) board members present voting.

Manager Klerk stated that our Water Report is hanging in around at 10% for unaccounted water which is water that we purchased, not billed. The reason for that is we did have it down to 6 to 7% but we have had to do some major flushing and there have been some substantial water leaks that have also been repaired.

ENGINEER'S REPORT

Series 2006B Bond Water Distribution Project

“Notice to Proceed” (dated April 7, 2008) for the East Priority 2 waterline project has been issued to Dale Construction Company. Shop drawings for pipe, valves, fittings, and miscellaneous materials have been reviewed and approved for construction.

Gainesville Water System Connection

Project design drawings and permit acquisitions have been completed. The draft agreement has been updated and efforts continue to finalize the agreement with the City of Gainesville so construction can begin. The JCWSA plans to purchase pipe, valves, and fittings for this project and Dale Construction Company will perform the work on an hourly basis.

Emergency Chlorination Facilities

Design and construction documents have been submitted and approved by EPD.

SR 15 Alt and Apple Valley Road Intersection Waterline Relocation Project

Design and construction documents have been completed and issued to prospective bidders.

Middle Oconee Wastewater Treatment Plant Improvements – Services During Construction (SDC)

The JCWSA Board has approved the award of the base bid for the Middle Oconee WWTP improvements to Allsouth Contractors, Inc. which includes the construction of a new headworks facility (mechanical screens and flow measurement), new yard piping and structures, a new electrical building, and electrical improvements to existing and future equipment needs. A "Notice to Proceed" with construction was issued April 7, 2008. A second preconstruction conference was conducted March 31st with the JCWSA
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staff, the Contractor and sub-contractors. The Contractor began the process of submitting shop drawings to Prime Engineering for review and approval. Work has started on securing the necessary construction permits.

Doster Creek Pump Station Evaluation

A Work Order proposal to perform the pump station evaluation has been issued by the JCWSA Board at the last meeting.

There being no other business to discussed Vice-Chairman Pugh adjourned the meeting at 7:05 p.m.

Denise P. Nation, Board Secretary