

**JACKSON COUNTY WATER
AND SEWERAGE AUTHORITY**

REGULAR MEETING MINUTES

May 8, 2008

Chairman Hunter Bicknell called the meeting to order at 6:00 p.m. Board members present include: Chairman Hunter Bicknell, Vice-Chairman Randall Pugh, Member Alex Bryan, Member Andy Goodman, and Member Rob Jordan. Also present: Manager Eric Klerk, Attorney Paul Smart, CIO/GIS Analyst Mike Johnson, Chief Engineer Fred Alke, Engineer Rob MacPherson with Prime Engineering, Chief Wastewater Operator Mark Dudziak, Water Service Supervisor Stacy Jenkins, Finance Director Judy Davis and Board Secretary Denise Nation. Also present was Mark Beardsley with The Main Street News.

APPROVAL OF MINUTES

Board Member Alex Bryan made a motion to approve the Regular Monthly Meeting minutes for April 17, 2008, and the Work Session minutes for May 1, 2008.

Vice-Chairman Randal Pugh seconded the motion.

The motion carried with no objections and all board members present voting.

NEW BUSINESS

Wholesale Water Rates

This item was tabled until the rate analysis study is completed.

Master Contract with Prime

Manager Klerk stated Attorney Paul Smart and Engineer Rob MacPherson with Prime are still working on the contract. Attorney Smart stated they were working on the language at the present time and will present the contract to the Board at the next Work Session.

Ridge Mill Manor

Manager Klerk stated the Authority was having a lot of complaints from customers in Ridge Mill Manor stating there was not enough water pressure there. Would like Engineer Rob MacPherson with Prime to work with our in-house staff on this situation.

Manager Klerk also stated he would like to present a work order from Prime for \$11,000.00 to design a booster pump station for Ridge Mill Manor. Engineer Rob MacPherson stated the design could be ready in about two weeks.

Manager Klerk asked the Board to authorize him to sign the work order. Manager Klerk further stated he had spoken with the developer and that the developer would give the land to the authority to put the booster pump station on.

Engineer Rob MacPherson stated the whole project should run less than \$50,000.

Board Member Rob Jordan made a motion to authorize Manager Klerk to execute the work order.

Board Member Andy Goodman seconded the motion.

The motion carried with no objections and all board members present voting.

Water Service to Norman & Williams Road

Chairman Bicknell stated he had met with Commissioner Smith today at 5:00 pm. Commissioner Smith is going to talk with Dwayne Guthrie with the Road Dept. to see if the roads can be realigned in such a way that would allow us to install water lines within the right-of way and beyond whatever area that would be paved in the future. Commissioner Smith is going to discuss with Ms. Bell to see if the Commissioners will look favorable upon paving the road at sometime in the future. He did not give any commitment as to a time table but he thinks that it could be paved in the relatively near future.

Member Alex Bryan stated as far as he was concerned that once we can get the road right-of-way issues worked out through the county that it didn't have to be paved for us to go in and lay the water lines due to these extenuating circumstances.

Vice-Chairman Randall Pugh stated we were not changing the Authorities policy of not going down any dirt roads, but this one time because of the urgency and extenuating circumstances.

Member Alex Bryan stated the Authority would not proceed with installing water lines until the county tells us where they will go with this. We will wait to hear back from the county before deciding anything to see if they have made any decisions to more further.

Draught Restrictions Up-date

Manager Klerk stated we are still under a Level 4 and the exemptions under which the Governor submitted back in April. He also stated we are waiting for an update from UOBA to see what happens there.

Chairman Bicknell stated the Authority should write a letter to Mr. Kevin Ferrell at the EPD to ask if we could go down one level to a level 3. It would be a lot better to be able to sell the water than to let it go down the river.

EXECUTIVE SESSION

Member Alex Bryan made a motion to go into Executive Session at 6:25 pm.

Member Andy Goodman seconded the motion.

The motion carried with no objections and with all members present voting.

Vice-Chairman Randall Pugh made a motion to adjourn the Executive Session at 6:48 pm.

Member Rob Jordan seconded the motion.

The motion carried with no objections and with all members present voting.

MANAGERS REPORT

Manager Klerk stated the Board needed to adapt the Financial Report for 2007 that was presented to them in the Work Session.

Vice Chairman Randall Pugh made a motion to adopt the Financial Report for 2007.

Member Alex Bryan seconded the motion.

The motion carried with no objections and will all members present voting.

Vice Chairman Randall Pugh complimented Financial Director Judy Davis on the outstanding work she had done over the past year.

ENGINEER'S REPORT

Series 2006B Bond Water Distribution Project

Construction has not commenced on East Priority 2 but is expected to begin early in May by Dale Construction Company. Pipe and materials delivery has slowed the process. Shop drawings for requested substitutions as well as miscellaneous materials have been reviewed for construction.

Gainesville Water System Connection

Little has occurred during April. The Contractor, Dale Construction Company, plans to commence work in early May along with the waterline work.

Emergency Chlorination Facilities

Five contractors (Allsouth, Lanier, Willow, Southern Champion, and Dale) were invited to submit bid proposals to perform the work. Bid form was formatted to allow for the construction of either pump station chlorination facility or both. Bids are to be received May 6, 2008.

SR 15 Alt and Apple Valley Road Intersection Waterline Relocation Project

Bids were received April 16th from Strack, Inc. and Dale Construction Company. Dale is the apparent low bidder at \$85,042.50.

Middle Oconee Wastewater Treatment Plant Improvements – Services During Construction (SDC)

The Contractor continues to prepare and mobilize for the construction of the WWTP improvements. Shop drawings are being submitted to Prime Engineering for review and approval. The Contractor is also in the process of obtaining necessary permits for construction.

Doster Creek Pump Station Evaluation

In addition to an initial site evaluation of the pump station performed by Prime Engineering, an electrical site evaluation was performed during the month of April. A site visit by the original equipment provider to this pump station is scheduled for May 7th to make an assessment of equipment problems and suggested solutions.

There being no other business to discussed Chairman Hunter Bicknell adjourned the meeting at 6:55 p.m.