

Jackson County Water and Sewerage Authority
Meeting Minutes
February 13, 2020

Chairman Dylan Wilbanks called the February 13, 2020 Jackson County Water and Sewerage Authority Board Meeting to order at 6:02 p.m.

Members present included Chairman Dylan Wilbanks, Board Member Pat Bell, and Board Member Wade Johnson.

Also present: Attorney Paul Smart, and Authority Staff: Eric Klerk, Joey Leslie, Mark Dudziak, Ronna Berrong, Hope Weeks, Harold Garrison and Miles Glenn.

Visitors: Gina McKinney, Citizen and Christopher Quigley, representing the City of Arcade

Approval of Minutes

Member Bell made a motion to approve the January 9, 2020 Board Meeting Minutes.

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Chairman Wilbanks stated the Authority has been awarded the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association.

New Business

Memorandum of Understanding with the City of Arcade

Manager Klerk introduced Christopher Quigley, the engineer for the City of Arcade. He said the Authority has started talks with Arcade regarding selling wholesale water to them for future developments.

Member Bell asked about the timeline for these developments.

Mr. Quigley explained he is not a developer and won't know until he actually sees the work starting. Member Bell asked if this particular development is a "done deal" and Mr. Quigley said he believes it is.

Manager Klerk said a Memorandum of Understanding has been drafted stating the Authority is going to negotiate the sale of wholesale water to Arcade.

Chairman Wilbanks summed it up by stating his understanding is, the Memorandum of Understanding would let the developer know there is a water source and negotiations are happening.

Member Johnson made a motion to accept the Memorandum of Understanding with the City of Arcade.

Member Bell seconded the motion. The motion carried with Member Bell opposed and Chairman Wilbanks voting to execute.

Proposed Amending of the Cross-Connection Control Policy

Manager Klerk said there are proposed changes to the Cross-Connection Control Policy. He said the current policy has been in effect for eight years and there are some short-comings with the policy. Manager Klerk stated he worked with our engineering department and Attorney Smart to address these issues.

Manager Klerk said the cross-connection program is the Authority doing its due diligence in protecting the public water supply from contamination at customer water connections. He explained what devices need to be tested to comply with our program and why.

Manager Klerk said he added verbiage to the policy that the testers must be on an Authority Vendor List approved by our engineering department in order to test devices for Authority customers. Vendors are to maintain certification and \$1,000,000 liability insurance. Manager Klerk said he also added verbiage that deals with the liability issue for the Authority. He said there are vaults owned by the Authority and the contractors are going down into those vaults to perform the test, and this is a liability issue. Manager Klerk said Attorney Smart is working on a "Waiver-of-Liability" form. Also added to the policy is a 24-hour notice to the Authority for unlocking the vaults when necessary.

Member Bell made a motion to approve the amended Cross-Connection Control Policy.

Member Johnson seconded the motion. The motion carried with no objection and all board members present voting.

Managers' Report

- MOWWTP – pumping station complete, second clarifier and testing complete, sledge building complete, sledge tank complete, additional building complete and filters complete.
- EPD – everything is clear and waiting on a draft permit.
- SPLOST – all water lines at East Jackson are done, punch list made, electrical at pump station.
- Preconstruction meeting for Pleasant Acres and executed Notice to Proceed.

With there being no further business to discuss, the meeting was adjourned at 6:27 PM.

Karen Johnson,
Board Secretary