

## Locator/Water Distribution Operator

The Jackson County Water & Sewerage Authority (“Authority”) is seeking a full-time Locator/Water Distribution System Operator in the Water Services Department. This position includes an excellent benefit package with medical, dental, life insurance, retirement plan, generous paid time off and more. The starting hourly pay for this position is approximately up to \$25.00 depending on experience.

The primary duties will be locating water and sewer mains, water service lines and sewer laterals with back up to the Water Distribution Operators as needed. This is a skilled hands-on job requiring knowledge of piping and pumping systems involving the efficient operation of the Authority’s extensive water system. Incumbents continually ensure regulatory compliance with the Authority’s public water supply permit. A detailed job description is available on the Authority’s website, [www.jcwsa.com](http://www.jcwsa.com), or you may e-mail Human Resources at [hr@jcwsa.com](mailto:hr@jcwsa.com).

A High School Diploma or GED is required. The ideal candidate should have One (1) or more years’ experience in the field of public water operations. However, JCWSA will offer training in areas needed for the right individual who is hard-working and willing to learn new skills.

The applicant must be a Certified Water Distribution Operator in the State of Georgia, or have the ability to obtain the certification, at the Authority’s expense, within 18 months of employment. All candidates with similar experience are encouraged to apply.

Applicant must possess a valid Georgia Driver's License (Class C) or willing to obtain one through CDL school at the Authority’s expense, within 18 months after obtaining a Water Distribution license, and have a satisfactory Motor Vehicle Record. The applicant must submit to a comprehensive criminal background check and pass a pre-employment drug screening.

The Authority is an Equal Opportunity Employer and participates in Georgia’s E-Verify

### Locator/Water Distribution Operator

***General:***

Under direction from the Water Operations Manager, the responsible for accurately locating water and sewer mains as well as water service lines and sewer laterals. The employee shall respond to the Georgia Utilities Protection Center ticketing system accurately and timely to complete the locates. The employee shall demonstrate high ethical standards, deal tactfully and

courteously with the public, and have the ability to communicate well with staff, customers and contractors, both orally and in writing.

***Duties:***

Depending upon assignment, the incumbent may perform a combination of some or all of the following duties, which are a representative sample of the scope of work appropriate to this job.

The employee shall:

- Perform in the underground location of water and sewer mains, water service lines and sewer laterals
- Maintain, repair, disinfect and replace main and service distribution lines including meters and meter boxes
- Conduct pressure and leak checks on the water system
- Diagnose routine water distribution problems using telemetry equipment and programs as assigned
- Troubleshoot metering problems to include transportation of meters to the manufacturer's facility for testing
- Install and repair water meters
- Participate in correcting distribution pressure problems, water quality problems and repairing leaks as needed
- Load and unload trucks with forklift and operate heavy equipment as needed
- Perform hydrant and valve maintenance and operate system control valves
- Maintain and monitor water distribution facilities
- Keep assigned equipment clean, fully supplied and ready for use
- Repair concrete curbs, sidewalks, driveways and landscapes after utility repair and/or new service connections
- Respond to emergency situations as required
- Assist the wastewater personnel from time to time as may be required
- Attend water utility and wastewater utility classes as required by the Authority
- Attend all utility safety related classes as required by the Authority
- Be available for rotating on-call duties as required
- Deal tactfully and courteously with the general public, developers and contractors.
- Convey positive image of the Authority at all times
- Interpret and apply the policies and objectives of the Authority
- Perform and related duties as may be required by the Water Operations Manager or Authority Manager

***Mandatory Qualifications:***

The employee shall possess:

- A High School Diploma or G.E.D.
- The ability to communicate effectively both orally and in writing
- Basic knowledge of mathematics
- Possess a State of Georgia Water Distribution certification or obtain within 18 months
- A valid Georgia Commercial Driver's License or ability to obtain CDL within 18 months.

***Special Requirements:***

This position is “Safety Sensitive” and shall require the incumbent to be subject to the Authority’s Random Drug Testing Policy. The incumbent will operate Authority motor vehicles and equipment; additionally, the incumbent will participate in activities involving

entry into confined spaces (vaults) and work in high traffic areas. These activities must be conducted with all Authority employees and the public’s safety in mind.

The employee must adhere to the rules and regulations of the Occupational and Safety Health Administration (OSHA), including, but not limited to:

- Confined Space Entry, Permitting and Work
- Lockout/Tagout Procedures
- Personal Protective Equipment

Note that many of the duties required of this position have a direct impact on public health as they relate to water utility rules and regulations and the Authority’s state-issued public water system permit.

***Physical Requirements:***

Ability to perform moderately strenuous to strenuous tasks and lift fifty (50) pounds on a routine basis. Sufficient mobility is necessary to use stairs and ladders and perform duties in small spaces by crouching, stooping or kneeling. Sufficient physical strength and finger dexterity may be required for many tasks. Working during inclement weather, including high or low temperatures and rain/snow may be required from time to time. Safety Sensitive.